

Parental Request for Exclusion from the Assessment

Two weeks prior to each testing window, each assessment must be made available for review by parents and guardians. The assessment must be reviewed on school district property and district personnel must be present at all times. District must provide a convenient time for the review. This may include an evening review time, if requested. Proper security and confidentiality of the assessment must be maintained at all times throughout the review process. District personnel may remove the prompt seals from one copy of a writing booklet to facilitate a review of the writing assessment.

Parents and guardians must sign the Parent Confidentiality Agreement. A copy of this should be locally maintained. (Do not send this statement to PDE or DRC.) Parents and guardians may not photocopy, write down, or in any other manner recorded any portion of the assessments, including directions.

If after reviewing the test parents/guardians find the test to be in conflict with their religious belief and wish their student(s) to be excused from the test, the parents/ guardians must provide a written request that states the objection to the Superintendent or Chief Executive Officer.

If the student is excused from the assessment due to parental or guardian request, school personnel must provide an alternative learning environment for the student during the assessment and complete the “non-Assessed Students” grid by selecting “Student had a parental request for exclusion from the assessment.”

Please be aware that students who do not participate in the assessment due to parental request will negatively affect the school’s participation rate and can potentially have a negative impact on the school’s accountability status.