

March 12, 2025

The Susquehanna Community School Board of Directors held executive session on March 10, 2025, at 6:00 p.m. before the Information Session for the purpose of Personal/Contracts.

The regular monthly meeting of the Susquehanna Community School Board of Directors met on March 12, 2025, at 7:00 p.m. in the Administration Office of the Elementary School with eight (8) members present:

Jennifer Bixby (P)

Amanda Cook (P)

Anne Cook(P)

Evelyn Cottrell(P)

Jordon Downton (P)

Kristen

Lawrence(P)

Oscar Miller(P)

Rachael

Thomas(A)

Audrey Waterman(P)

Others present: Mr. Rushefski, Peter Supko, Elizabeth Shivock, Tom Ballard, and other guests.

President Amanda Cook called the meeting to order at 7:00 p.m. with the Pledge of Allegiance recited by all present. Roll call was taken by Secretary Evelyn A. Cottrell finding eight (8) Board Members present.

Motion was made by Bixby, second by Waterman, and carried unanimously to approve the minutes from the regular board meeting held on February 12, 2025, as presented.

Motion was made by Waterman, second by Bixby, and carried by unanimous vote to file the Treasurer's report as presented.

Motion was made Lawrence, second by Bixby, and carried by unanimous vote to approve the General Fund Bills as presented.

Motion was made by Bixby, second by Miller, and carried by unanimous vote to approve the Food Service Report as presented.

Motion was made by Anne Cook, second by Lawrence, and carried by unanimous vote to file the Activity Fund and Athletic Fund reports as presented.

Correspondence - Music Department and Elementary Students -Thank you for Music.

Reports was made by District Personnel

March

Nicole Stone — Think about the calendar for next year for holiday vacation not being make up days.

12.2025

Amy Skiba Web Site

Motion was made by Miller, second by Bixby, and carried by unanimous vote to grant permission for Superintendent, John Rushefski, to tentatively hire for vacancies between March 13, 2025 and April 15, 2025, pending Board approval.

Motion was made by Anne Cook, second by Bixby, and carried unanimously to grant permission to the Business Office to pay bills that may occur between March 13, 2025 and April 15, 2025.

Motion was made by Bixby, second by Waterman, and carried by unanimous vote to grant permission to the Business Office to Solicit Bids for the General Maintenance, Technology Education, Sports, and Computer Supplies for the 2025/26 School Year.

Motion was made by Bixby, second by Lawrence, and carried by unanimous vote to approve the 2025/2026 School Year Calendar.

Motion was made by Bixby, second by Anne Cook, to approve the Modified Summer Work Schedule for 235/260 Day Employees.

Motion was made by Miller, second by Bixby, and carried by unanimous vote to approve a Full Time Clerical Aide from an Existing Part Time Clerical/Aide Position with additional Responsibilities Reporting to the Coordinator of Curriculum.

Motion was made by Waterman, second by Anne Cook, and carried to approve the Exoneration of the District Tax Collectors from the Collections of Unpaid School Taxes for the Year 2024.

Motion was made by Bixby, second by Waterman, and carried by unanimous vote to approve Mrs. Ashley Pepson for a Sabbatical Leave for the 2025/2026 School Year.

Motion was made by Cottrell, second by Waterman, and carried by unanimous vote to approve the Letter of Agreement between Susquehanna Community School District and The Meadows Psychiatric Center for the 2025/26 & 2026/27 School Years.

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Motion was made by Bixby, second by Anne Cook, and carried by 7 yes votes and 1 abstention vote to approve the Bussing Contract for Miller Bussing. Oscar Miller abstained from the vote.

Motion was made by Waterman, second by Bixby to approve the following persons for hire pending all approved clearances on file:

- a) Hannah Day—Track Helper for the 2025 Season.
- b) Alex Glover — Full Time Maintenance/custodial.
- c) Audree Harris — Permanent Part-Time Personal Care Aide.
- d) Brittany Carter - Permanent Part-Time Personal Care Aide.
- e) Jessica Rockwell — Permanent Part -Time Instructional Aide.
- f) Dustin Dailey— Varsity Football Second Assistant Coach for 2025 and 2026 Seasons.
- g) Nathaniel Williams— Varsity Football First Assistant Coach for the 2025 and 2026 Seasons.
- h) Carl Zukus —Varsity Football Second Assistant Coach for the 2025 and 2026 Seasons.
- i) Kristi Rossi —Track Helper for the 2025 Season.
- j) David Conklin —Junior High Assistant Football Coach for the 2025 and 2026 Seasons.
- k) Susan Day —Cross Country Assistant Coach for the 2026 and 2027 Seasons.
- l) Bryce Baldwin —Volleyball Assistant Coach for the 2026 and 2027 Seasons.

Motion was made by Bixby, second by Waterman, and carried by unanimous vote to approve the following Volunteers:

- a) Austin Gow— Track Coach Volunteer for the 2025 Season.
- b) Krysten Carroll —Softball Volunteer for the 2025 Season.
- c) Jacob Johnson —Volunteer Assistant Baseball Coach for the 2025 Season.

Motion was made by Waterman, second by Bixby, and carried by unanimous vote to approve the following requests:

- a) Third Grade Field Trip to Hooked on Fishing — Camp Wayne on Friday, May 30, 2025.
- b) Second Grade Field Trip to Roberson Museum on Thursday May 29, 2025.
- c) K4-1, K4-2 and Life Skills Field trip to Animal Adventure Park on May 15, 2025 with rain date May 19, 2025. .
- d) Fourth Grade Field Trip to Camp Tuscarora May 20, 2025 through May 22, 2025.
- e) Elementary Autistic Support Class Field Trip to Kids Kingdom on May 2, 2025.
- f) Marissa Drait and six Students to the Pennsylvania Music Educators Association (PEMA) District 9 Chorus Fest on Tuesday, April, 2025 at Honesdale High School. Cost to the District in \$50.00 Per Student, One Substitute, and One-Way Transportation.

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- g) Marissa Draim and Four Students to PA Music Educations Association (PEMA) District 9 Band Fest he'd at Tunkhannock Area School District on Friday, May 9, 2025. Cost to the District is \$50.00 Per Student, One Substitute, and One-Way Transportation.
- h) Marissa Draim to attend the PA Music Educators Association All State Conference from April 10-11, 2025, Cost to the District is One Substitute.
- i) Susquehanna Community Administrators to attend the Crisis Communications and Media Preparedness Conference on Tuesday, March 27, 2025 at the NEIU. Cost to the District is \$200.00 per School Team up to six (6) People.
- j) Peter Supko to attend the National Science Teaching Association's National Conference in Philadelphia on March26, 2025 or March 27, 2025. Cost to the District is Mileage Reimbursement.

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- k) Dawn Steele to attend the National Science Teaching Association's National Conference in Philadelphia on March 26, and March 27, 2025. Cost to the District will be for a Substitute, Mileage Reimbursement and Hotel. Hotel Reimbursement Shall Not Exceed \$250.00.
- t) Susquehanna Area Little League to utilize the High School Basement, when available for practices between March 15, 2025 and June 6, 2025.

Motion was made by Bixby, second by Downton, and carried by unanimous vote to approve the list of fundraisers.

Motion was made by Waterman, second by Bixby, and carried by unanimous vote to approve hiring or the following persons pending all approved clearances on file:

- a) Amanda Williams — Football Cheerleading Coach for the 2025/26 and 2026/27 Seasons.
- b) Kaleb Shimmer—Jr. high baseball assistant Coach — 2025/26 and 2026/27 Seasons.

Motion was made by Bixby, second by Lawrence, and carried by unanimous vote to consider retiring policy 11.1.

Motion was made by Bixby, second by Waterman, and carried by 7 yes votes to one (1) no vote to rescind motion 11 from the January 15, 2025 School Board Agenda — Exempting the Susquehanna Fire Departments Property located at 761 Erie Ave. Susquehanna, Pa 18847 from Property Taxes for the 2023/24 Fiscal Year. Amanda Cook voted no.

Motion was made by Miller, second by Bixby, and carried 7 yes votes to 1 no vote, to exempt the Susquehanna Fire Departments Property located at 761 Erie Ave. Susquehanna, Pa. 18847 from property taxes for the 2023-2024 Fiscal Year, Amanda Cook voted no.

Motion was made by Bixby, second by Waterman, to approve Focus as Susquehanna Communal School Districts Communication Tool at a cost of \$2,649.60 for the First Year. Motion failed unanimously with seven (7) no votes.

Motion was made by Waterman, second by Cottrell, and carried by unanimous vote to approve the FinalSite as Susquehanna Community School District's new website, and Communication Tool at the cost of \$10,800.00 for the first year.

Motion was made by Lawrence, second by Bixby, and carried by unanimous vote to approve the Posting for a Junior High Football Cheer Advisor at a Yearly Salary of \$1,000.00 per season.

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Motion was made by Waterman, second by Bixby, and carried by unanimous vote to approve the donation for a Quarter Page Ad in the 2025 Senior Yearbook at a Cost of \$80.00 from the Susquehanna Community School District Board of Education.

Motion was made by Waterman, second by Bixby and carried by unanimous vote for the following Volunteers:

- a) Brad Allen —Varsity Football for the 2025 and 2026 Seasons.
- b) David Cottrell —Softball for the 2025 and 2026 Seasons.

Business being taken care of for this Board Meeting March 12, 2025, Motion was made by Miller, second by Bixby, and carried by unanimous vote to adjourn the meeting.

Respectfully Submitted,


Evelyn Cottrell/Board Secretary

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