

SUSQUEHANNA COMMUNITY SCHOOL DISTRICT



AGENDA

School Board Meeting

April 16, 2025

7:00 P. M.

Administration Office Board Room



EXECUTIVE SESSION - 4/14/2025 - 6:00 P.M.

INFORMATION SESSION Location: High School Inspiration Lab: Room 245
4/14/2025 - 7:00 P.M.

Pledge of
Allegiance

Call meeting
to order:

PRESIDENT AMANDA COOK

Type of
Meeting:

MONTHLY MEETING

Secretary:

EVELYN COTTRELL

ROLL CALL
OF SCHOOL
BOARD
MEMBERS:

JENNIFER BIXBY
AMANDA COOK
ANNE COOK
EVELYN COTTRELL, SECRETARY
JORDON DOWNTON, TREASURER
KRISTEN LAWRENCE, VICE PRESIDENT
OSCAR MILLER
RACHAEL THOMAS
AUDREY WATERMAN

MISSION STATEMENT: The Mission of the Susquehanna Community School District is to provide a safe, inclusive educational environment that will inspire students to develop the knowledge, skills, and abilities necessary to become contributing members of society.

VISION STATEMENT: The Vision of the Susquehanna Community School District is to educate all students in a safe, healthy environment to think with reflection, act with compassion, and lead with honor and integrity through the collaboration of highly qualified teachers, families, and the community.

AGENDA TOPICS

1. Approve the Meeting Minutes from the Regular Meeting held on March **12, 2025** as presented.

2. File the Treasurer's Report as presented.

3. Approve the General Fund Bills as presented.

4. Approve the Food Service Report as presented.

5. File the Activity Fund and Athletic Fund reports as presented.

6. Reading of correspondence.

7. Report of District Personnel:

John Rushefski:

Brent Soden:

Rich Emmons:

Pete Supko:

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Gary Kiernan:

Elizabeth Shivock:

Tom Ballard:

Lora Wright:

Union Representative:

8. Public Comment Period.
(5 minutes or less per speaker)

This is the time to address the Board of Education on Agenda Items or any other issues.

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NEW BUSINESS

9. Consider granting permission for John Rushefski, Superintendent, to tentatively hire pending Board Approval for any vacancies between April 17, 2025 and May 13, 2025.

We recommend approval:

10. Consider granting permission to the Business Office to pay bills that may occur between April 17, 2025 and May 13, 2025.

We recommend approval:

11. Consider granting the Business Office permission to tabulate and award bids and to order supplies for the 2025-2026 school year, subject to Board approval in May.

We recommend approval:

12. Consider approving May 6, 2025 as Teacher Recognition Day and sponsoring a light breakfast.

We recommend approval:

13. Consider approving the Susquehanna Community School District 2024 Tax Collector Returns as Certified by the Susquehanna County Tax Claim Bureau.

We recommend approval:

14. Consider approving the appointment of the Wayne County Recorder of Deeds to serve as the SCSD Deputy Realty Transfer Tax Collector for the 2025/2026 school year. This appointment would include the municipality of Starrucca Borough real estate transfers.

We recommend approval:

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15. Consider approving any price negotiated by the Susquehanna County Tax Claim Bureau for repository properties located within our school district. The purpose is to get these properties back on our tax rolls.

We recommend approval:

16. Consider approving the Nutrition Groups' Fixed Price renewal for the 2025/2026 school year.

We recommend approval:

17. Consider approving Defined Learning as the K-6 STEM Curriculum effective for the 2025-2026 school year.

We recommend approval:

18. Consider approving contracted Nursing Services through Susquehanna Family Health Clinic for field trips and nursing coverage as needed.

We recommend approval:

19. Consider approving the attached flooring replacement estimate of \$22,800.00 from Nate Wademan Flooring.

We recommend approval:

20. Consider approving the purchase of two new scoreboards for the baseball and softball fields at a cost of \$8,585.00 including additional cost for 2 wireless remote controls and 2 controller carrying cases from Varsity Scoreboards.

We recommend approval:

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21. Consider approving Michelle Burke for a Leave of Absence beginning August 21, 2025 and returning November 24, 2025.

We recommend approval:

22. Consider approving the following resignations:

- a. Kimberly Ott - Junior High Baseball Bookkeeper.

We recommend approval:

23. Consider approving the following hires pending all approved clearances and certifications on file:

- a. Brad Soden - Full-Time Maintenance/Custodial, effective July 1, 2025.
- b. Susan Day - Assistant Drama Advisor for the Spring 2025 Production with a stipend of \$500.00
- c. Elizabeth Matis - Drama Advisor for the Spring 2025 Production.
- d. Stephanie Hubal - Elementary, Masters/Step 2.
- e. Sophia Muta - Long-Term Substitute (183 Days) Elementary, Bachelor/Step 1.
- f. Elizabeth Stewart - Special Education, Bachelor/Step 1.
- g. Julia Martin - Part-Time Maintenance.

We recommend approval:

24. Consider approving the following Volunteers:

- a. Tristan Tarbox - Jr. High Football Assistant Coach.
- b. Carrie Butts - Jr. High Softball Coach.
- c. Kathy Matis - Drama Volunteer for the 2025 Spring Production.
- d. Daniel Maurer - Drama Volunteer for the 2025 Spring Production.
- e. Marissa Draim - Drama Volunteer for the 2025 Spring Production.

We recommend approval:

25. The following Board Requests:

- a. Class of 2025 to Kalahari Resort overnight from June 2, 2025 to June 3, 2025. Transportation will be paid for by the Class of 2025, at no cost to the district.

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- b. Elizabeth Shivock to attend the Pennsylvania Association of Pupil Services Administrators Conference -Lifelikes for leaders on April 9 through April 11, 2025 at The Inn at Leola Village. Cost to the district is the cost of the conference and hotel.
- c. Katherine Edwards, Carmen Megivern, and Elizabeth Shivock to participate in TACT-2 Recertification on April 23, 2025 at NEIU 19. Cost to the district is \$250.00 per person, two substitutes and mileage.
- d. Leanne Woodruff to attend Engineering and the New STEELS Standards Professional Development on May 5, 2025. Cost to the district is for one substitute and mileage.
- e. Screen-It to sell flowers and other items in the high school lobby at graduation on June 7, 2025.
- f. First grade Field Trip to Ross Park Zoo on May 8, 2025.

We recommend approval:

26. Consider approving the attached list of fundraisers.

We recommend approval:

27. All Other Agenda Items.

We recommend approval:

Motion to adjourn.

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Susquehanna Community School District
Board of Education Treasurer's Report

Month End February 2025

General Fund Account:

Beginning Balance	\$ 570,648.91
Deposits	\$1,350,798.96
Debits	\$1,419,689.84
Interest	\$ 957.97
Ending Balance	\$ 502,716.00

Money Market Account:

Beginning Balance	\$9,317,348.07
Deposits	\$1,822,649.84
Debits	\$1,350,000.00
Interest	\$ 26,764.50
Ending Balance	\$9,816,762.41

Food Service Account:

Beginning Balance	\$ 524,341.84
Deposits	\$ 88,965.29
Debits	\$ -
Interest	\$ 1,367.97
Ending Balance	\$ 614,675.10

Memorial Scholarship Account:

Beginning Balance	\$ 549.19
Deposits	\$ -
Debits	\$ -
Interest	\$ 0.02
Ending Balance	\$ 549.21

Athletic/Activity Fund:

Beginning Balance	\$ 263,238.32
Deposits	\$ 18,516.50
Debits	\$ 9,383.08
Interest	\$ 659.47
Ending Balance	\$ 273,031.21

Respectfully Submitted, Jordon Downton; Treasurer; Susquehanna Community School District Board of Education.

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 02/01/2025 - 02/28/2025

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000044586	02/03/2025	ACTION FIRE & SAFETY EQUIP.	MISC PURCH SVCS.		182.00
0000044587	02/03/2025	FREDDY BATTAGLIA SPORTING GOODS INC	GENERAL SUPPLIES		2,100.00
0000044588	02/03/2025	IMPACT INTEGRATED SYSTEMS	INSPIRATION LAB		12,018.00
0000044589	02/03/2025	KELLY SERVICES INC	SALARIES-PROF EDUCAT.		6,305.15
0000044590	02/03/2025	SANICO CLEANING SOLUTIONS	Foam Cleaning Spray		77.54
0000044591	02/03/2025	SPECIALIZED EDUCATION OF PENNSYLVANIA INC	EM SUPPORT		5,770.75
0000044592	02/03/2025	SUSQ. COUNTY CAREER AND TECHNOLOGY CENTER	TUITION-VO TECH		250,406.97
0000044593	02/03/2025	OLIVIA WATSON	GENERAL SUPPLIES		315.12
0000044594	02/05/2025	BENY MEGAN	GENERAL SUPPLIES		53.00
0000044595	02/05/2025	CDW-G	IPAD CART FOR KASSI HALL	HS CAFETERIA REPLACEMENT PRINTER	3,045.10
0000044596	02/05/2025	CREEK ROAD RENTALS LLC	Chair rental		473.01
0000044597	02/05/2025	FRASER ADVANCED INFORMATION SYSTEMS	XEROX		1,712.97
0000044598	02/05/2025	HELLER'S GAS - LAKE ARIEL	PROPANE		4,894.52
0000044599	02/05/2025	KELLY SERVICES INC	SALARIES-PROF EDUCAT.		2,511.19
0000044600	02/05/2025	SALINKAS JOHN	GENERAL SUPPLIES		175.00
0000044601	02/07/2025	AGIREPAIR INC	ESCB-121 Estlynn Duffy		207.00
0000044602	02/07/2025	AMAZON CAPITAL SERVICES	DEPT. OF HEALTH - DOH-7332	Office Supplies	363.22
0000044603	02/07/2025	EMMONS RICHARD	BOOKS/PERIODICALS		202.40
0000044604	02/07/2025	FRENCH'S AUTO INC.	MISC PURCH SVCS.		125.00
0000044605	02/07/2025	INDUSTRIAL ELECTRONICS INC.	EQUIPMENT		1,241.84
0000044606	02/07/2025	KADES MARGOLIS CORPORATION	NON CATEGORICAL		22.00

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Payment #	Payment Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000044607	02/07/2025	POSTAGE PROS PLUS INC	POSTAGE TELEPHONE		233.37
0000044608	02/10/2025	AMAZON CAPITAL SERVICES	PBIS SUPPLIES	Guidance/Counseling Week	379.04
0000044609	02/10/2025	LAW OFFICES OF ANGELA J. EVANS	EM SUPPORT		288.00
0000044610	02/10/2025	N.E.I.U. 19 - SP ED DISTRICT	PURCHASE SVC		9,350.00
0000044611	02/10/2025	NASSP	GENERAL SUPPLIES		385.00
0000044612	02/10/2025	PENELEC	ELECTRICITY		10,445.79
0000044613	02/10/2025	T.J.'S AUTO SUPPLY	GROUPS MAINTENANCE		142.63
0000044614	02/11/2025	AMAZON CAPITAL SERVICES	AUTISTIC SUPPORT PROGRAM	Adornato - calculators	761.36
0000044615	02/11/2025	BARNES KASSON HOSPITAL	PURCHASE SVC		6,840.00
0000044616	02/11/2025	BLUESTORM TECHNOLOGIES	XEROX XPPS PROGRAM		646.98
0000044617	02/11/2025	GOVERNMENT SOFTWARE SERVICES	GENERAL SUPPLIES		158.25
0000044618	02/11/2025	KELLY SERVICES INC	SALARIES-PROF EDUCAT.		4,357.80
0000044619	02/11/2025	PURELAND SUPPLY LLC	PROJECTOR LAMP SARAH CARPENETTI		146.20
0000044620	02/11/2025	SCHNEIDER'S MARKET	GENERAL SUPPLIES		745.53
0000044621	02/11/2025	STANDING STONE CONSULTING INC	NON CATAGORICAL		658.54
0000044622	02/14/2025	MILLER OSCAR OR JENNIFER BIXBY	CONTRACTED CARRIERS		21,424.52
0000044623	02/14/2025	SCEA	DED: UNION DUES - Full Payroll Pay Date: 2/14/2025		3,721.00
0000044624	02/19/2025	ADORNATO TOM	SCHOOL BUSINESS		58.80
0000044625	02/19/2025	AMAZON CAPITAL SERVICES	GENERAL SUPPLIES		648.76
0000044626	02/19/2025	ANSWER PEST CONTROL LLC	EQUIPMENT MAINTENANCE		185.00
0000044627	02/19/2025	BENY MEGAN	GENERAL SUPPLIES		42.37

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Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
00000044628	02/19/2025	BURKE, KIM	GENERAL SUPPLIES		75.00
00000044629	02/19/2025	FRASER ADVANCED INFORMATION SYSTEMS	XEROX		67.88
00000044630	02/19/2025	NASSP	GENERAL SUPPLIES		579.94
00000044631	02/19/2025	SPECTRUM ELECTRICAL SERV. INC	GENERAL SUPPLIES		1,017.70
00000044632	02/19/2025	TRUSKOLASKI MEGHAN	GENERAL SUPPLIES		280.40
00000044633	02/19/2025	VLN PARTNERS LLP	TUITION WITHIN STATE		11,295.00
00000044634	02/20/2025	AMAZON CAPITAL SERVICES	STEM Resources	maint. supplies	1,923.78
00000044635	02/20/2025	FRASER ADVANCED INFORMATION SYSTEMS	XEROX		50.00
00000044636	02/20/2025	NICHOLE GOFF	CONTRACTED CARRIERS		163.10
00000044637	02/20/2025	HINDS OIL CO. INC.	MISC PURCH SVCS.		268.94
00000044638	02/20/2025	SAMANTHA LARCOMBE	CONTRACTED CARRIERS		175.00
00000044639	02/20/2025	N.E.I.U. 19 - SP ED DISTRICT	EM SUPPORT		1,130.00
00000044640	02/20/2025	REEDS GENERATOR SERVICE LLC	EQUIPMENT MAINTENANCE		645.00
00000044641	02/20/2025	COUNTY TRANSCRIPT	ADVERTISING		273.00
00000044642	02/24/2025	AMAZON CAPITAL SERVICES	BOOK ORDER - ADMIN APPROVED	GENERAL SUPPLIES	860.12
00000044643	02/24/2025	BARNES-KASSON COUNTY HOSPITAL EMS	SCHOOL BUSINESS		506.25
00000044644	02/24/2025	DELTA DENTAL OF PENNSYLVANIA	GROUP INSURANCE		8,675.39
00000044645	02/24/2025	J & J SPRINGS	GENERAL SUPPLIES		77.00
00000044646	02/24/2025	LITTLE & NELSON	GENERAL SUPPLIES		719.00
00000044647	02/24/2025	MONTROSE AREA SCHOOL DISTRICT	CONTRACTED CARRIERS		1,505.56

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Payment #	Payment Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000044648	02/24/2025	PENNSYLVANIA AMERICAN WATER	WATER SEWER FIRE SERV.		139.88
0000044649	02/24/2025	PENNSYLVANIA PAPER & SUPPLY CO	HS Maintenance Supplies		284.54
0000044650	02/24/2025	SANICO CLEANING SOLUTIONS	Trash Can Liners		326.05
0000044651	02/24/2025	SUPKO PETE	GENERAL SUPPLIES		147.34
0000044652	02/25/2025	FOLLETT CONTENT SOLUTIONS LLC	BOOK ORDER	LIBRARY BOOK ORDER	779.63
0000044653	02/25/2025	HELLER'S GAS - LAKE ARIEL	PROPANE		4,880.54
0000044654	02/25/2025	KELLY SERVICES INC	SALARIES-PROF EDUCAT.		6,530.27
0000044655	02/25/2025	L.J. BOGUMIL INC.	EQUIPMENT MAINTENANCE		2,755.00
0000044656	02/25/2025	LANESBORO BOROUGH MUNICIPAL	TRI GUARD		1,215.00
0000044657	02/25/2025	MET LIFE - GROUP BENEFITS	GROUP INSURANCE		2,126.01
0000044658	02/25/2025	N.E.I.U. 19 - SP ED DISTRICT	PURCHASE SVC		2,303.00
0000044659	02/25/2025	NEW STORY LLC	TUITION WITHIN STATE		8,048.00
0000044660	02/25/2025	NEPA PUBLIC SCHOOLS HEALTH CARE CONSORTIUM	GROUP INSURANCE		143,154.76
0000044661	02/25/2025	PENNSYLVANIA AMERICAN WATER	WATER SEWER FIRE SERV.		283.99
0000044662	02/25/2025	PEPSON, ASHLEY	GENERAL SUPPLIES		75.00
0000044663	02/25/2025	STANDING STONE CONSULTING INC	NON CATAGORICAL		3,671.94
0000044664	02/25/2025	VLN PARTNERS LLP	TUITION WITHIN STATE		790.00
0000044665	02/26/2025	FREDDY BATTAGLIA SPORTING GOODS INC	Girls Basketball Uniforms		6,480.00
0000044666	02/26/2025	CDW-G	LIGHTNING ADAPTERS IPAD CART		158.85
0000044667	02/26/2025	ECA Science Kit Services, Inc.	SCIENCE KITS		12,581.00

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Sort: Payment Number

Payment #	Payment Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000044668	02/26/2025	FRASER	XEROX		2,070.44
0000044669	02/26/2025	FRASER ADVANCED INFORMATION SYSTEMS	XEROX		0.00
0000044670	02/26/2025	HALLSTEAD SANITARY SERVICE	BUILDING REPAIRS		500.00
0000044671	02/26/2025	INDUSTRIAL ELECTRONICS INC.	EQUIPMENT		3,122.30
0000044672	02/26/2025	KELLY SERVICES INC	SALARIES-PROF EDUCAT.		5,558.37
0000044673	02/26/2025	PMEA	SCHOOL BUSINESS		140.00
0000044674	02/26/2025	THE SCRANTON TIMES	ADVERTISING		791.69
0000044675	02/26/2025	SPECIALIZED EDUCATION OF PENNSYLVANIA INC	EM SUPPORT		36,065.50
0000044676	02/28/2025	MILLER OSCAR OR JENNIFER BIXBY	CONTRACTED CARRIERS		21,912.55
0000044677	02/28/2025	MILLER OSCAR	TRANS. (ACTIVITIES)		13,944.00
0000044678	02/28/2025	SCEA	DED: UNION DUES - Full Payroll Pay Date: 2/28/2025		3,721.00
0000044679	02/27/2025	JONES SCHOOL SUPPLY CO.	MEDALS/RIBBONS		52.60
0000044680	02/27/2025	KADES MARGOLIS CORPORATION	NON CATEGORICAL		22.00
0000044681	02/27/2025	NEIU 19 - ADMINISTRATION	TUITION REIMB.		250.00
0000044682	02/27/2025	PENNSYLVANIA AMERICAN WATER	WATER SEWER FIRE SERV.		1,022.07
0000044683	02/27/2025	TRANSFINDER	EQUIPMENT		3,800.00
0000044684	02/27/2025	VISUAL SOUND	SMART SOFTWARE RENEWAL		1,108.80
0000044685	02/27/2025	YEL-HELP INC	GENERAL SUPPLIES		310.66
* 00SEPT24FS	02/20/2025	FOOD SERVICE DEPT.	NON CATEGORICAL		82,537.70
* CBIZ000214	02/14/2025	SECURITY BENEFIT	DED: FLEX SPENDING - Full Payroll Pay Date: 2/14/2025		342.00

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Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* CBIZ000228	02/28/2025	SECURITY BENEFIT	DED: FLEX SPENDING - Full Payroll Pay Date: 2/28/2025		342.00
D000000082	02/14/2025	LEWIS BUSSING INC	CONTRACTED CARRIERS		23,641.44 <i>D</i>
D000000083	02/14/2025	NORRIS DEBRA	CONTRACTED CARRIERS		547.84 <i>D</i>
D000000084	02/14/2025	ROBBINS, STACY	CONTRACTED CARRIERS		966.61 <i>D</i>
D000000085	02/14/2025	VAIL LISA	PURCHASE SVC		523.88 <i>D</i>
D000000086	02/28/2025	LEWIS BUSSING INC	CONTRACTED CARRIERS		23,641.44 <i>D</i>
D000000087	02/28/2025	NORRIS DEBRA	CONTRACTED CARRIERS		547.84 <i>D</i>
D000000088	02/28/2025	ROBBINS, STACY	CONTRACTED CARRIERS		966.61 <i>D</i>
D000000089	02/28/2025	VAIL LISA	PURCHASE SVC		523.88 <i>D</i>
* PR02142501	02/14/2025	S.C.S.D . NET PAYROLL	Net Payroll		219,504.57
* PR02142502	02/14/2025	INTERNAL REVENUE SERVICE	Social Security - EM		19,679.00
* PR02142503	02/14/2025	INTERNAL REVENUE SERVICE	Medicare - EM		4,602.29
* PR02142504	02/14/2025	INTERNAL REVENUE SERVICE	NON CATEGORICAL		24,281.29
* PR02142505	02/14/2025	INTERNAL REVENUE SERVICE	FEDERAL - WH		29,039.28
* PR02142506	02/14/2025	PA DEPARTMENT OF REVENUE	State Tax		9,744.27
* PR02282501	02/28/2025	S.C.S.D . NET PAYROLL	Net Payroll		210,232.70
* PR02282502	02/28/2025	INTERNAL REVENUE SERVICE	Social Security - EM		18,872.40
* PR02282503	02/28/2025	INTERNAL REVENUE SERVICE	Medicare - EM		4,413.66
* PR02282504	02/28/2025	INTERNAL REVENUE SERVICE	NON CATEGORICAL		23,286.06
* PR02282505	02/28/2025	INTERNAL REVENUE SERVICE	FEDERAL - WH		27,151.42
* PR02282506	02/28/2025	PSERS	Retirement		45,019.30
* PR02282507	02/28/2025	PA DEPARTMENT OF REVENUE	State Tax		9,339.80

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Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* TSA0000214	02/14/2025	TSA CONSULTING GROUP	DED: 403B ROTH - Full Payroll Pay Date: 2/14/2025	DED: 403B - Full Payroll Pay Date: 2/14/2025	5,128.89
* TSA0000228	02/28/2025	TSA CONSULTING GROUP	DED: 403B ROTH - Full Payroll Pay Date: 2/28/2025	DED: 403B - Full Payroll Pay Date: 2/28/2025	5,223.89
* VADC000214	02/14/2025	VOYA	DED: Addl Retirement - Full Payroll Pay Date: 2/14/2025		77.37
* VADC000228	02/28/2025	VOYA	DED: Addl Retirement - Full Payroll Pay Date: 2/28/2025		77.37
* VOYA000214	02/14/2025	VOYA	Purpose: EE RETD Full Payroll Pay Date: 2/14/2025	Purpose: ER RETD Full Payroll Pay Date: 2/14/2025	2,733.49
* VOYA000228	02/28/2025	VOYA	Purpose: EE RETD Full Payroll Pay Date: 2/28/2025	Purpose: ER RETD Full Payroll Pay Date: 2/28/2025	2,530.83

10 - GENERAL FUND	1,470,750.68
Grand Total All Funds	1,470,750.68
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	51,359.54
Grand Total Manual Checks	(736.17)
Grand Total Other Disbursement Non-negotiables	744,159.58
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	675,967.73
Grand Total Virtual Payments	0.00
Grand Total All Payments	1,470,750.68

MONTHLY FOOD SERVICE REPORT

MONTH-END FEBRUARY 2025

OPERATING BEGINNING CASH BALANCE PER BOOKS	\$ 524,341.84 (a)
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ADD SOURCES OF REVENUE:

FS GENERAL DEPOSITS	\$ 88,965.29	
INT	\$ 1,367.97	
	\$ -	
	\$ -	
TOTAL		\$ 90,333.26 (b)

LESS EXPENDITURES:

NUTRITION GROUP		
SUPPLIES		
CHECK ORDER		
	\$	-
	\$	-
	\$	-
	\$	-
	\$	-
	\$	-
	\$	-
TOTAL	\$	- (c)

FUNDS REMAINING PER BOOKS	(a + b - c)	<u>\$ 614,675.10</u>
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SCSD ACTIVITY FUND ACCOUNT- FEBRUARY 2025

	ACCOUNT	BALANCE	RECEIPTS	PAYMENTS	BALANCE
100	BOYS BASKETBALL FUND	\$ 3,074.40		\$ 485.56	\$ 2,588.84
101	ELEMENTARY WRESTLING	\$ 2,846.03			\$ 2,846.03
102	JUNIOR HIGH GIRLS BASKETBALL	\$ 2,232.24		\$ 440.00	\$ 1,792.24
103	JUNIOR HIGH BOYS BASKETBALL	\$ 533.53			\$ 533.53
104	GIRLS BASKETBALL FUND	\$ 3,727.02			\$ 3,727.02
105	FOOTBALL FUND	\$ 5,976.28			\$ 5,976.28
106	BASEBALL FUND	\$ 4,530.80		\$ 3,815.20	\$ 715.60
108	GIRLS SOFTBALL FUND	\$ 2,398.19			\$ 2,398.19
111	GIRLS VOLLEYBALL FUND	\$ -			\$ -
112	CONSOLIDATED BASKETBALL	\$ 12,464.49	\$ 7,564.35	\$ 2,497.18	\$ 17,531.66
113	5TH & 6TH GRADE GIRLS' BASKETBALL	\$ 1,617.84			\$ 1,617.84
114	ENVIROTHON	\$ 619.15			\$ 619.15
116	TRACK	\$ 300.23			\$ 300.23
118	5TH & 6TH GRADE BOYS BASKETBALL	\$ 2,178.39			\$ 2,178.39
199	SABERS SIGN	\$ 2,500.00	\$ 4,826.85		\$ 7,326.85
200	LIFE SKILLS PROM	\$ 325.48			\$ 325.48
201	ARCHERY	\$ 2,096.09			\$ 2,096.09
202	PLAYGROUND PROJECT	\$ 465.65			\$ 465.65
203	INSPIRATION LAB	\$ 25,290.79	\$ 500.00	\$ 396.72	\$ 25,394.07
204	DRAMA	\$ 16,678.13		\$ 2,226.51	\$ 14,451.62
205	ELEM. LIFE SKILLS	\$ 292.00			\$ 292.00
207	MOCHA MOOSE	\$ 137.93			\$ 137.93
209	STUDENT COUNCIL	\$ 9,379.84		\$ 1,647.91	\$ 7,731.93
210	COACHES VS. CANCER	\$ 3,608.50	\$ 2,188.00	\$ 332.00	\$ 5,464.50
211	BAND	\$ 8,290.08			\$ 8,290.08
213	FOOTBALL CHEERLEADERS	\$ 2,530.43			\$ 2,530.43
214	BASKETBALL CHEERLEADERS	\$ 2,243.95		\$ 153.60	\$ 2,090.35
215	SABERS	\$ 6,015.59			\$ 6,015.59
216	YEARBOOK	\$ 3,486.53	\$ 532.50		\$ 4,019.03
222	ATHLETIC & ACTIVITY BOOSTER	\$ 35,192.42	\$ 1,533.70	\$ 3,644.07	\$ 33,082.05
223	ART CLUB	\$ 1,897.16			\$ 1,897.16
299	ART & SOLE TRAVEL	\$ 345.13			\$ 345.13
335	CLASS OF 2025	\$ 6,260.47	\$ 2,345.00		\$ 8,605.47
336	CLASS OF 2026	\$ 1,361.41			\$ 1,361.41
336 B	CLASS OF 2026 - FIELD TRIP	\$ 35,170.53			\$ 35,170.53
337	CLASS OF 2027	\$ 6,186.10			\$ 6,186.10
338	CLASS OF 2028	\$ 11,290.43			\$ 11,290.43
339	CLASS OF 2029	\$ 5,128.53			\$ 5,128.53
340	CLASS OF 2030	\$ 1,791.60			\$ 1,791.60
341	CLASS OF 2031	\$ 986.31			\$ 986.31
342	CLASS OF 2032	\$ 6,402.79	\$ 450.00		\$ 6,852.79
343	CLASS OF 2033	\$ 3,175.32	\$ 1,139.00		\$ 4,314.32
344	CLASS OF 2034	\$ 61.00			\$ 61.00
345	CLASS OF 2035	\$ -			\$ -
346	CLASS OF 2036	\$ -			\$ -
347	CLASS OF 2037	\$ (48.00)			\$ (48.00)
401	LIBRARY	\$ 1,899.53			\$ 1,899.53

SCSD ACTIVITY FUND ACCOUNT- FEBRUARY 2025

	ACCOUNT	BALANCE	RECEIPTS	PAYMENTS	BALANCE
504	SPANISH CLUB	\$ 242.22			\$ 242.22
506	COFFEE CART	\$ 552.15			\$ 552.15
510	ATHLETIC IMPROVEMENT ACCT	\$ 944.01			\$ 944.01
701	SCSD CONSOLIDATED ACCTS.	\$ 19,561.31	\$ 659.47		\$ 20,220.78
	TOTALS	\$ 264,240.00	\$ 21,738.87	\$ 15,638.75	\$ 270,340.12
1	GENERAL ATHLETIC ACCOUNT	\$ 4,665.71	\$ 1,852.25	\$ 2,425.00	\$ 4,092.96

MEMORIAL SCHOLARSHIP FUND

BALANCES AS OF 6/30/2024

		BEGINNING BALANCE	RECEIPTS	PAYMENTS	BALANCE
601	S.C. BUTTON MEMORIAL	\$159.29			\$159.29
603	WM. NAGORNEY MEMORIAL	\$1,782.30			\$1,782.30
604	R. MAXFIELD MEMORIAL	\$139.65			\$139.65
609	C. BROWNELL MEMORIAL	\$3,660.60			\$3,660.60
610	TONY ALIANO MEMORIAL	\$7,785.75			\$7,785.75
616	WILLIAM MESS MEMORIAL	\$8,652.69			\$8,652.69
	SUB-TOTAL	\$22,180.28	\$0.00	\$0.00	\$22,180.28
	SCSD AMOUNT	\$19,000.00			\$19,000.00
	TOTALS	\$41,180.28	\$0.00	\$0.00	\$41,180.28



SUSQUEHANNA COMMUNITY SCHOOL DISTRICT
3192 TURNPIKE STREET
SUSQUEHANNA, PA 18847

Board of Education Report

April 16, 2025

Brent Soden, Elementary Principal

OpenSciEd Science Units

Grades K-3 have started to implement the new OpenSciEd science units. Units at each grade band will be released periodically through 2026 until a total of 4 units per grade are operational. Early indications show a high level of interest among students.

STEM Planning

Meetings between Mr. Supko, Mrs. Steele and myself continue as we work to build out our STEM offerings for next year. On the agenda, you will see Defined Learning as being up for a vote to be the main source of programming for our STEM curriculum. Currently, we are planning to organize the curriculum into three units of study: Measurement Unit, Robotics Unit, Design Unit. Purchasing the necessary equipment for the STEM conversion will be reflected in the elementary budget for 2025-26 school year.

Potential Summer Camps

Currently, there are initial conversations underway to provide a week or two of summer camps in the month of July. These would be half day experiences that would get students together for some fun and learning. We are also discussing the feasibility of having the Susquehanna County Conservation District run a summer camp at our school. I will have a plan for the board at the May meeting regarding a schedule and expenses.

School Nurse Coverage

One of our challenges at the elementary school level is being able to staff our nurse's office when our permanent staff is out. There is a lack of substitute nurses available. Mr. Rushefski is taking steps to address this challenge during the regular school day. Field trips also stretch our staff thin. We are working with local healthcare providers in an effort to cover all of our bases. However, I do want the board to be aware that there will not be an overnight nurse at fourth grade camp.

Playground Donation

I am excited to announce that a \$20,000 donation has been made to the elementary school for playground upgrades. This donation is being made by an anonymous donor. A phone call in August 2024, from this donor, is what started us on the path to upgrading our playground.

Sixth Grade Move Up Day/ SCCTC Trip

The week of May 5 is shaping up to be a busy one for our sixth grade students. They will attend a field trip to SCCTC on May 6 and then spend the day in the high school on May 8 for Move Up day. We are proud of these students and look forward to seeing them tackle the challenges of high school.

Field Days

We have field days scheduled for May 27 (rain date of May 28). Mr. Fallon is currently working on an updated schedule of events for the day. Changes to our field days include bringing all students inside for the middle part of the day to rest and eat lunch within the cafeteria. Also, there will be a small window of time when parents will be allowed to be present.

PSSA Testing

The PSSA testing schedule has been created for this Spring.

ELA Grades 3 -6	Tuesday, April 22, 2025
	Wednesday, April 23, 2025
	Thursday, April 24, 2025

MATH Grades 3-6	Monday, April 28, 2025
	Tuesday, April 29, 2025

SCIENCE Grade 5	Wednesday, April 30, 2025
	Thursday, May 1, 2025



SUSQUEHANNA COMMUNITY SCHOOL DISTRICT
3192 TURNPIKE STREET
SUSQUEHANNA, PA 18847

Board of Education Report
April 3, 2025
Richard Emmons, HS Principal

Prom

Our prom is scheduled for May 3, 2025 at the Octagon Barn in Dimock, PA. The prom will be from 6:00-10:00

PSSA/ Keystone Testing

Students in grades 7-8 will begin taking their PSSA tests on April 22. English/ Language Arts testing is scheduled to take place April 22-24, Math April 28-29, and Science April 30- May 1 (Eighth grade only).

Keystone testing will take place on May 12-13 for Literature, May 14-15 for Algebra, and Biology May 19-20.

Thank you to Mr. Supko and Mrs. Heller for organizing and guiding me through the process of setting up the state testing.

National Jr. Honor Society Banquet

The National Jr. Honor Society Banquet will be held on April 9, 2025 at 7:00. We will be honoring 39 students who have qualified for acceptance into the National Jr. Honor Society. Congratulations to all of our honorees.

Guidance Department

April 9th: Emily Staros doing a common app workshop in Mrs. Donahue's 11th grade English classes.

April 7th: Last day for the Spring Barnes Externship

April 16th: Field trip to Pleasant Mount Welding

April 28th: CWO/DTM Scholarship Interviews

May 6th: CTC Field trip for Grade 6

May 8th: Career Day

Spring Sports

Spring sports are currently underway. Roster numbers by sport are:

JV/Varsity Baseball- 14

JV/Varsity Softball- 16

Varsity Girls Track- 8

Varsity Boys Track- 23

JV/Varsity Volleyball (Blue Ridge Co-Op)- 2

Jr. High Baseball- 16

Jr. High Softball- 15

Jr. High Girls Track- 8

Jr. High Boys Track- 15



SUSQUEHANNA COMMUNITY SCHOOL DISTRICT
3192 TURNPIKE STREET
SUSQUEHANNA, PA 18847

Board of Education Report

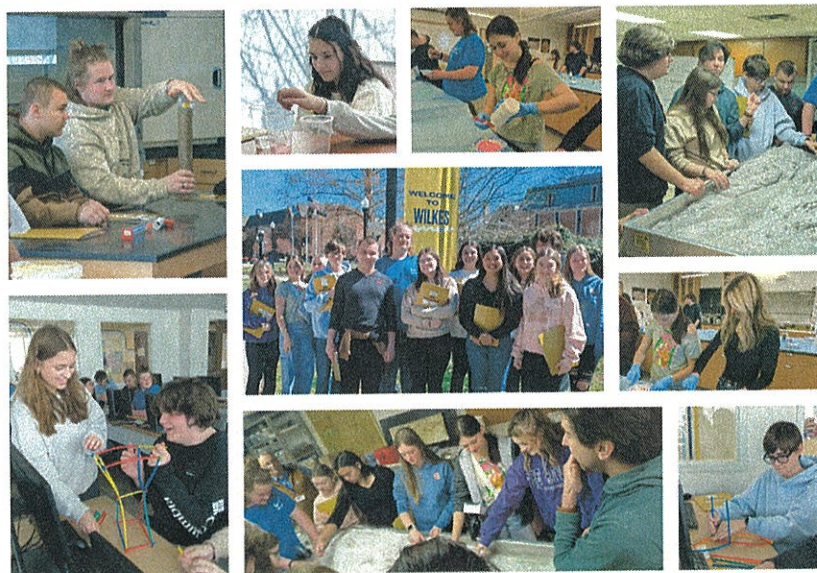
April 16, 2025

Pete Supko, Curriculum Coordinator

- I am working on the following PIMS submissions:
 - Course information will be updated this month to ensure all teachers and students are coded correctly for the May submission.
 - I submitted the AED report
 - I submitted the Bus evacuation report (ACS was approved in the FRCPP)
 - I will begin working on the Safe Schools submission in the next month
 - Every month, I run reports to catch any referrals that are missing information
 - DRC portal
 - PSSA testing
 - Accommodations have been set for all students needing them in the DRC portal where they take the exam.
 - This requires manually setting accommodations for each student within the portal
 - Brent and Rich developed proctor lists, and I will manually set these proctors up in the portal
 - Michele Walker and I do not envision any issues with ONLINE Testing for the PSSA
 - Students have been testing online all year with Benchmark (BM) assessments
 - Teachers will prep students using Online Tutorials from the DRC website. This will ensure all students know how to use the online tools and if they receive accommodations. A run-through will occur on April 16th to ensure all students and proctors know what to do.
 - Keystone testing
 - The same process will occur for Keystone exams a few weeks after the setup for PSSA testing
 - HS Scheduling
 - I am working with B. Milos to ensure Focus is correctly set up for the 25/26 school year with all new classes
 - We are going to have students put in their course requests on their own after they meet with Milos.
 - Budgeting

- All curricular budgeting has been completed and passed on to the school administrative assistant to compile in the school's budget. I worked with Tammy Heller and Rich to review the HS budget to ensure we didn't miss anything.
- Science supplies are costly as we are doing science, not merely reviewing vocabulary.
- **STEM 2030**
 - Next step- student/teacher/parent surveys for SWOT (developed)
 - On March 17, 2025, I sent out the surveys for the three stakeholder groups
 - I am working to schedule a meeting with the Vision 2030 stakeholder team to discuss the survey results and present the SWOT focus areas.
 - I plan to hold a meeting in June.
 - Additionally, I am working on a timeline for implementation that will potentially be presented at the next STEM meeting.
 - **STEM K5-6**
 - Defined Learning utilizes a PBL approach to engage students and provide a deeper understanding of content.
 - It is designed with the Understanding by Design (UbD) format and incorporates authentic performance tasks, mirroring real-world STEM professional activities.
 - The goal is to make students feel like "actual scientists and engineers," fostering engagement and opening their minds to potential STEM careers.
 - **Breaking Down Disciplinary Walls:** The curriculum emphasizes the integration of various disciplines, making learning richer through interconnected tasks.
 - **Shifting Teacher Control:** Educators need to facilitate student-led learning, allowing students to take ownership and responsibility for their learning, even when they encounter challenges. The presentation acknowledges that **"This is a big adjustment for teachers."**
 - **Providing Teacher Resources:** Defined Learning through PBL offers an online library of "engaging, authentic lessons built around careers" to support teachers. It is crucial to remember that **"We cannot just add equipment and call it STEM, we must tie it to Careers."**
 - **STEM DAY @ Wilkes University**
 - Lisa Carpenter and John Salinkas took a bus of students to Wilkes University on March 21, 2025. The students got to engage with other peers and run through labs in STEM fields throughout the day.

STEM DISCOVERY DAY



WILKES UNIVERSITY - MARCH 21, 2025

-
- Professional Development
 - Teachers created action plans for tested subjects on their PD day in March. Teachers analyzed the data and redeveloped their action plans during the PD. This final push will help students increase their chances of being proficient on the state exams. Keystone teachers will do the same in a few weeks and then work on remediating skills and standards during their final five-week push before the Keystone exam.
 - In March, Carly Batzel presented an OpenSciEd PD session where the K-4 teachers began to understand the instructional shift that the new STEELS standards require. Additionally, all teachers experienced a 3D lesson and discussed phenomenon-based learning, with a focus on unpacking the STEELS standards.
 - May's PD will focus on Curriculum Writing and ensuring one curriculum per teacher is completed by the end of May.
 - I have provided feedback to a lot of teachers on using ChatGPT to help write their core curriculums following the UbD (Understanding by Design) framework.
 - Production using AI allows teachers to work smarter, not harder
 - What took 10-20 hours to complete in the past is now taking under 2 hours to complete, and the quality and usefulness of the new Understanding by Design (UbD) curriculum is superior
 - Kyle Cook and Megan Houlihan recently attended an OpenSciEd training at IU19 to better understand how to implement the OSE curriculum. Kyle states "I was able to better understand the flow of the lessons as well as key ideas/points to make sure I get across all important information throughout each lesson." They both look forward to more opportunities to grow professionally.
- SPEL Grant
 - ECRI
 - K5 continues to work with the SPEL Grant Team from PaTTAN and IU19 to improve their ECRI Tier 1 instruction. We plan to look at the entire Reading block of K5 to determine where the gaps are. Too many students are in Tier 2 and 3 on our diagnostic assessments that are measured in the Fall and Winter.
 - We will collaborate with the SPEL team, reading specialists, and our K5 teachers. The goal will be to streamline our instruction during the Reading block moving into next year.
 - Check and Connect
 - As part of the SPEL Grant, Beth Davis has secured three mentors for three at risk students. Our mentors have been completing the monitoring forms each week which tracks how students are doing academically, behaviorally and it also takes attendance into consideration. The check and connect monitoring forms were submitted in March to PaTTAN Educational Consultant, Tracy Ficca for data review. The check and connect mentoring is having positive gains with these three students.

Memorandum SCSD

To: S.C.S.D. Board Members
From: Gary Kiernan, Business Manager
Date: April 16, 2025
Re: Business Office Report

Things are going well in the business office.

We will be submitting the 24-25 IDEA expenditure report to the IU for approval. The federal subsidy is being spent in the following ways:

1. Autistic Speech Teacher salary and benefits.

Two years ago, the district purchased a bidding program from our current software vendor CSIU. This helped to streamline the bidding process and make it more efficient beginning with the 2023-24 fiscal year. Vendors can now access our bid data online and submit their yearly proposals online. The business office will have the 2025-26 bid summaries tabulated and ready for your approval in May or June. All bids are following the approved timelines.

We are working on the 2025-26 tentative budget for the May school board meeting. This budget will have many assumptions such as the amount of revenue coming from the state. Without a solid figure, it is difficult to accurately create a budget. The tentative budget will most likely be different from our final budget in June. As we get closed to the June 30th deadline for completing our final budget, the state usually informs districts of their upcoming funding allocations. We should be able to balance this budget without using fund balance. I am recommending no tax increase for the 26-26 fiscal budget.

Homestead/Farmstead data should be available in May. Once available, the business office will complete the required calculation to allocate state provided gambling revenue to resident tax payers. Last year's credit was \$520.

The 2025-26 Highmark health insurance renewal will be submitted in late April to early May. This is the annual document that must be filed with Highmark letting them know that we are not making any material changes to our health care coverage. The anticipated increase is 10.5%.

No information on the 2025-26 Delta Dental premium to date. Last year there was no increase in premiums. The same for the district's vision plan. This information will be available sometime in May.

The 2025-26 oil bid will be advertised in late April and hopefully approved at the May school board meeting.

Transportation is operating smoothly.

As always, if you should have any questions or concerns on this or anything, stop in the office or give me a call.

SUSQUEHANNA COMMUNITY SCHOOL DISTRICT

Special Education Board Report

April, 2025

Elizabeth Shivoock, Special Education Supervisor

Special Education Plan

- The special education plan was posted for public review on March 14, 2025. It will be submitted to the Bureau of Special Education following approval by the school board.

Classroom Notes

- Ms. Watson, her staff, and students helped to celebrate Autism Awareness day on April 2 by setting up an informational table for students to learn about autism during lunches. Students received small trinkets to spread Autism Awareness. Professional staff were encouraged to share videos prompting Autism acceptance to students during the school day. In addition, two fundraisers were hosted this month for the classroom including a sweatshirt and sweatpants day for the faculty and a t-shirt sale district wide. All money collected will be utilized to support their upcoming field trip and other activities for the class!
- Ms. Wargo's class participated in a March mystery surrounding a missing leprechaun to celebrate St. Patrick's Day!
- Mrs. Dailey's class were visited by a leprechaun (maybe the same missing one from Ms. Wargo's class) that made a huge mess of their classroom! Students worked cooperatively to put the room back together.
- Mr. Parks and his students celebrated March Madness by developing basketball brackets. The winning bracket earned an ice cream party for their class period!
- Mrs. Dailey and Mrs. Franks celebrated together on St. Patrick's Day by gathering their students together to make a snack, play games, and make an art project together!
- Mrs. Megivern and the high school students are working together to celebrate her aide's birthday! One of Mrs. Megivern's students will go live on SNN to announce a scavenger hunt of pictures of Mrs. Tonkin hidden throughout the school. All students that find a photo will place them on a bulletin board outside of the classroom and sign their name. These students will be invited to a birthday party for Mrs. Tonkin on April 25!

March Madness

- Elementary students in grades K4 – 6 traveled to the high school on March 28, 2025 to watch the sixth grade students take on the elementary faculty in a basketball game.
- 35 students signed up to participate in the game along with 5 cheerleaders. 14 members of the elementary faculty and staff, including the mysterious “Hank,” battled them on the courts but could not overcome the sixth graders’ might – for the first time (in our two year history), the sixth graders won the March Madness basketball game!
- Mr. Parks and Mr. Tompkins from the high school joined the elementary school team as announcers and provided endless entertainment throughout the game.
- 6th grader Benjamin Detwiler performed a phenomenal acapella performance of The Star Spangled Banner to start the game.
- 6th grader Riley Collins performed a spectacular dance for the halftime show.
- Mr. Soden provided the victorious sixth grade students with root beer floats on the afternoon of Tuesday, April 1, 2025.

Professional Development Notes

- Mrs. Shivock attended the Pennsylvania Pupil Services Association Conference on April 9 – 11. Topics covered include an update from the Bureau of Special Education Director, Improving Student Outcomes through Pre-Referral Related Services Collaboration, Addressing Student Needs with Fixed Resources, and a full day law symposium on special education and pupil services issues.
- All elementary professional and paraprofessional staff participated in responding to behavior and de-escalation training to support appropriate responses to student behaviors on March 14, 2025.
- 3 special education staff members are enrolled in TACT-2 recertification training in late April with BT Lively from the Northeast Intermediate Unit.

April 2025 Board Report

Tom Ballard

Maintenance Report

3/17/25 Alex Glover has begun training on the outdoor maintenance position with Chuck Cuevas.

3/19/25 Main heating pump in the elementary school boiler room was repaired by Bogumil due to a serious leak in one of the gaskets that has become worn over time.

3/26/25 Nate Wademan began taking measurements of areas that will transition from carpet to LVT over the summer.

3/26/25 Met with Spectrum Electric in regards to powering the planned baseball & softball scoreboards. Also serving the Turnpike entrance marquee with a dedicated circuit, eliminating it from the dusk to dawn circuit to accommodate the proposed new led marquee.

4/7/25 Ture View security had replaced the high school lobby intercom and main door security camera due to the current ones malfunctioning.